

ALDBURY PARISH COUNCIL
PARISH COUNCIL MEETING
Held in Aldbury Memorial Hall
Monday 2nd February 2026 at 8pm

MINUTES

Present: Cllr Webb (Chair), Cllr Warren (Vice Chair), Cllr McCarthy, Cllr White, Cllr Brooks, Cllr Houghton and Cllr de la Bedoyere

In Attendance: Gosia Turczyn – Aldbury Parish Clerk

26/010 Apologies

To receive and accept apologies for absence.

The Council received and accepted apologies sent by County and Borough Cllr Symington. Cllr Paterson was absent.

26/011 Interests

- a) To receive declarations of interest from Councillors on items on the agenda.
The Council was to discuss a trackway leading from Stocks Road under the Clerk's report and correspondence and Cllr Webb declared that his partner lives on that trackway.
- b) To receive written requests for dispensations for declarable interests.
None.
- c) To grant any requests for dispensation as appropriate.
None.

26/012 Public Matters

To receive questions from members of the public and press on items included on this agenda (max 15 min).

No members of public were present.

26/013 Minutes

To confirm the Minutes of Aldbury Parish Council Meeting held on 5th January 2026 as an accurate record of proceedings.

Resolved, proposed by Cllr Webb and seconded by Cllr Warren that the minutes were a true and accurate record of proceedings and were to be duly signed by the Chair.

26/014 Reports to the Council

- a) Warden's report – appendix 1
To note the report and approve expenditure if required.
 - The Council received a notice from Hertfordshire HCC Highways that Toms Hill Road will be resurfaced. The road will be closed from 16th February.
 - The Council discussed the Aldbury playground perimeter fence and suggested that the Clerk meet with contractors to discuss the cost of replacing it.
 - The safety surface under the swings will need to be replaced, and the Clerk will obtain further quotes.
- b) Clerk's report; items for information only – appendix 2

The report was noted by the Council. Further discussion took place regarding the poor condition of the trackway leading from Stocks Road up to the cottages, and the deterioration of the tarmac surface over the years. Residents of Barrack Road use the trackway to access their garages and rear gardens, and Dacorum Borough Council uses it for refuse collection vehicles.

The Council agreed to establish whether the trackway is registered as a highway or a footpath with a right of way, and to determine which authority is responsible for its maintenance and repair.

Action: The Clerk to contact Dacorum Borough Council and Hertfordshire County Council to clarify responsibility.

c) Hertfordshire police – report from PCSO.

Crimes reported in Aldbury Parish in January 2026 were as follows:

Theft from Motor Vehicle, Stocks Road – rear window smashed in, a set of golf clubs stolen

Theft of Motor Vehicle, Tring Train Station – Vehicle stolen from the car park while the victim was away for the day.

Theft Other - Chiltern Hill Close – theft of a pedal cycle from the car port

26/015 Planning Matters and Consultations – to consider comments on the following:

a) Application(s) received:

- 25/03171/LBC Investigations into floor build up and wall fabric. Town Farm Stocks Road Aldbury Tring Hertfordshire HP23 5RU No comment.
- 25/03173/LBC Town Farm, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU Removal of modern paddle stair, formation of new stair and associated works to the attic and first floor. No comment.
- 26/00052/RET Continued use of Year 5 & 6 classroom. Aldbury Junior School Stocks Road Aldbury Tring Hertfordshire HP23 5RT. Support
- 26/00136/FHA Single-storey front and rear and two-storey side extensions. 21 Clarkes Spring Aldbury Tring Hertfordshire HP23 5QL No comment.

b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk's report and can be found on www.aldburyparishcouncil.gov.uk in the Meetings tab.

- 26/00153/FHA Single storey rear extension and first floor rear extension 12 Railway Cottages Station Road Tring Station Tring Hertfordshire HP23 5QT No comment.

c) Decision(s) issued by Dacorum Borough Council:

- 25/02748/ROC Chimanmani, Toms Hill Road, Aldbury, Tring, Hertfordshire, HP23 5SA Variation of Conditions 2 (Approved Plan) and 3 (Materials) attached to planning permission 25/00526/FUL – Granted
- 25/02781/FHA 56 Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU Domestic electric vehicle charging unit - Granted

26/016 Aldbury Parish Assembly – Monday 27th April 8 pm

To consider arrangements for the Annual Parish Assembly, including guest speaker.

The Council suggested inviting either County and Borough Councillor Symington or representatives from the National Trust, depending on availability. It was also agreed that the meeting should be widely advertised in order to encourage public attendance and interest.

26/017 Activities at Ashridge Estate

To receive a verbal update from Cllr Brooks.

The historic Grade I listed building, which has previously operated as a conference and business school venue, will be converted for hotel use. Further details regarding the timeline, operators, and extent of refurbishment are expected to be confirmed in due course.

26/018 Church Path to Church Farm Café – Improvements and Integration; requested by Cllr Brooks
To discuss the inclusion of the church path to Church Farm Café including consideration of links to speed-reduction measures.

The footpath running from Church Farm to the corner of the churchyard on Station Road is currently overgrown with vegetation. Large bushes are obstructing the path, preventing pedestrians from using it safely and forcing them to step into the road. This issue is also increased by vehicles parking along the church verge, which restricts safe access even more. The Council agreed to establish a working party to cut back the overgrown bushes and to seek clarification regarding ownership of the land and the trees. **Action:** Cllr Webb to speak with County Cllr Symington and Luke Gibbons at HCC Highways on the above.

26/019 Great British Spring Clean 2026

To agree arrangements for the community litter pick.

The community litter pick will be held on 18th April at 10 am with Cllr Houghton leading the event. This will be advertised in the Outlook, Facebook and noticeboards.

26/020 Aldbury Tennis Court – appendix 3

To review and agree the annual fee for tennis court users.

It was agreed to maintain the annual contribution at £20 per household for 2026. The membership forms will be sent to members of the tennis club after the start of the new financial year.

26/021 Financial Matters – appendix 4

- a) To review, note and agree the accounts including bank reconciliation, bank statement and monthly budget report.

The accounts were noted and approved. The invoices and transaction list were to be checked and signed by Councillor Houghton, who is not acting as the account signatory. The summary of receipts and payments report was also approved, subject to the Clerk/RFO rectifying the account balances and reserve balances accordingly.

- b) To scrutinise receipts and payments cashbook report.

This was noted and agreed.

- c) To note receipt of income in January 2026.

The Council received the following income:

- CCLA Investment – Interest £116.99
- Allotment rent total - £265.00
- Wayleave payment - £40.00
- Aldbury Sports Club – annual rent (£100) and payment for Recreation Ground grass cutting (£1,800) - £1,900

- d) To pass resolution to authorise schedule of payments.

Resolved, proposed by Cllr Webb and seconded by Cllr Brooks to approve the schedule of payments listed below:

BACS/DD/SO presented for payment at the meeting on 2nd February 2026:

PAYEE	DESCRIPTION	AMOUNT including VAT when applicable
M Turczyn (Clerk)	Salary and HCC Pension contributions January (salary paid on 27.01.2026)	£1,491.98
HMRC Cumbernauld	Clerk's PAYE January	£166.25
MW Agri Ltd (SO)	Grass cutting in the parish	£572.80
MW Agri Ltd	Hedge cutting at Iron Room (invoice paid on 27.01.2026)	£312.00
Npower (DD)	Street light power (paid on 22.01.2026)	£233.97
Anglo Dutch Ltd	Payroll provider	£72.00
R.M.L Tree & Garden services	Repair of pothole with tarmac; materials and labour	£1,740.00
SJW Services	Fitting of swing seat and repairing an allotment gate	£50.00
M Turczyn	Clerk's mileage expenses	£14.40

26/022 Meeting close: 21:07

Next Parish Council meeting will be held on 2nd March 2026 at 8 pm.